



**USATF Pacific Board of Athletics**  
**7:30-9:00PM - Tuesday, November 14, 2023**  
**Meeting Minutes - Unapproved**

**7:30-7:35: Roll call for PA Meeting-Cori Evans**

- Attendees: John Mansoor, Irene Herman, J.R. Heberle, Charlotte Sneed, Cori Evans, Jason Mawdsley, Eric Steward, Fred Baer, Lee Webb, Deborah Sample, Meia Tezeno, Sheree Parker, Ed Hollshwandner, Andrea Johnson, Dante McCarthy, La Donna Aubert, Brunet Lux, Tom Bernhard, Phil Leak, Teddy Hayes, Bill Bartel, Tori Busto, Cris Houston, Laura Barger, Collen Barney, Robert Benoy, Keith Bunker, John Busto, Donald Collins, Shirley Conners, Ryan Cowley, Myiesha Edgerly, Markus Eklund, Terrance Gladney, Don Harding, Behnam Kamrani, Mari King, Katherine Loberg, Jon Price, Beth Price, John Shirey, Raghavan Subramanian, Kathleen Tarr, Jenny Tran, Monica Vasquez, Tianna Madison

**7:36-7:40pm: Approval of September 17 meeting minutes: Cori Evans– unapproved posted online**

- Corrections to minutes – 1. Joanne Carmargo (spelling); 2. typo in the middle of page Eugene should be Eugene, OR.
- Motion to approve: Phil, Jason seconds. 9 approve, no abstentions or not approved

**7:41-7:45pm: Treasurer’s Report: Jason Mawdsley & Mansoor for approval**

- 2023 Budget Discussions- closing in on the end of the year – tracking fairly closely to many budgeted items for 2023 and the projected are lining up closely. Projected loss for end of 2023 – under \$6,000; based on the end of the year projected loss at the beginning of 2023 of \$36,000. Financial investment strategy – continuing to buy into the market on a dollar cost average. So we don’t invest all at once. Buy at dollar cost average (seeing as the market as recovered and our investments are recovered); making good money on the interest and the dividends. Earning a fair amount of money on bond latter. Investments are still down so were buying on the bottom of the market (only down \$600 or \$700). No large amounts of revenue between now and the new year, sanctions money may be the only revenues coming in.
- Question from Ed – 1.) PNL Statement Question; John M.- cash flow from Jan. 1 to present); Ed. Question #2.) Expense and Income Questions vs. Balance Sheet; Question #3) Estimated financials vs. Net Income and the Budget; John M. – looking at cash flows and net gains; Question #4) Banquet and Awards Expenses/vs. Revenue; Question #5) JO Expenses – JO Management \$819 (Jon- Leftover 2022 paying clubs); John M. – 20 y/o QuickBooks crashed and we are not going to use QuickBooks online due to \$900/yr. expense, so Jon is recreating one years worth of data prior to giving them to Ed. Question #6) Why do we show NCAA on the books; John M. – no financial position in terms of a net or loss, however we do get paid for management fees (shows up on expense side under events); In Reno – we will take a financial position
- No motion to approve – continued to 2024 Budget discussion

**7:46-8:00pm: 2024 Budget continued discussion: Jason Mawsley & John Mansoor**

- The budget is mostly complete – Ed submitted his budget and Coaches budget is updated as well. Officials budget questions around challenge coins; upped the reimbursement amount from 900-\$1000 for National Meeting, plus cost increase for staff; projecting a deficit in the budget of

\$36,193, however, it will likely be closer to \$8,000K – \$12,000K loss at most in 2024 if we manage our expenses.

- Changes added: New grant for communications and Dividends/Interests have gained a few thousand dollars as well.
- Will post a draft online: once officials items are up and ready to go
- Not approving 2024 budget tonight, just for discussions

#### **8:01pm: 8:04pm: Membership Report-Irene**

- Total Members as of October 31, 2012:
  - 7338 #1 Association (increased membership by over 900 members); 2850 Adult; 4239 Youth; Official 4 Year: 97; Official 1 Year: 76; Adult VIP 39; Clubs: 213 (45 Adult only; 76 Youth only) 168 Added youth;
  - Note - Inaccurate breakdowns (youth are always top numbers); unable to pull exact numbers through USATF website; Dave Shrock asked National Office for membership numbers.
  - #2 largest is New England 7155, So Cal 6750, 4<sup>th</sup> New Jersey 4887, Oregon Association 3092; Phil: Question regarding membership since Covid – is this the highest we've been. Irene: in 2016 in post club nationals over 8,000 it was the most we've had in membership.
- National Meeting - each association gets 12 Delegates to go to Orlando, FL; after each additional 1,000 following the first 1,000 it we get one additional delegate; This year we have 19 Voting Delegates (General sessions and Closing Sessions)

#### **8:05-8:10pm: USATF Pacific Foundation update — John Shirey**

- Since last meeting in September, made another round of awards. We made 8 grant awards to the following marathon runners in the Fall: Shadrack Biwott, Swarnjit Boyal, Holly Clarke, Brendan Gregg, Gillian Meeks, Roberta Miranda, Phillip Reid, and Maya Weigel – this is the most we've given in the fall for marathon runners. Hoping all will be in the CIM. Most applicants for fall.
- Fall/Winter year-end fund raising soon, so you will get information about that soon.
- If everyone (adult members) donated \$10 award grants could triple

#### **8:11-8:15pm: National Meeting Representatives and Delegates**

- Funded Delegation to Orlando-Irene Herman: Open T&F(M) Al Hernandez, WLDR-Angie L.,MLDR-Andrew C, MLDR-Tom B., Charlotte S-Masters T&F& Coaches Chr, Cris H-HS Coaches, Irene H-President/Delegation Chr, Youth Chr-Eric S. Ajay P-Certification Chr, Bill Bartel-Officials Chr Rep, Tianna Madison, Athletes Rep & Open W T&F, Lee Webb-Para Athlete Chr.. Representative and delegates
- Delegates: Fred B., Dave S., Collen Barney, Joy Upshaw, Shirley Connors, Deborah S., & Rory Osborne.(Total of 19)
- Must be at opening/closing ceremonies. Will receive notice on where everyone will be caucusing at the meeting and one page write up.
- There are some amendments and Irene will reshare the link; Ed's question – is there also information on the position of the association for voting purposes?

#### **8:16-8:25pm: Awards Recognition Banquet – Brentwood Veteran's Memorial Hall Save the date: January 27, 2024.** Committee: Angie L. Charlotte S and all chairs for the awards.

- The banquet will be in the east bay. Food will be Mexican cuisine. Dress attire – wear nicer clothes, however, sneakers are okay.

- Ryan C. – Awards Chair: will need to know all of the individual committee awards (e.g. track and field, masters, youth). Each committee can get information about their awardees to the banquet committee they can create the program. There are 3 different association awards: Hall of Fame, Tom Moore, and PA Service Awards – nominations will need to be submitted by the end of the year. Charlotte added there will also be a Legacy Coach Award. All participants on this call are eligible to nominate awardees: <https://forms.gle/5i25yHgcRXA4bawg6>
  - Question Meia/Ed: is there a certain number/threshold or criteria for the number of youth awardees or that can be recognized. John M. – every sports committee should have a representative to determine what is the best for awards. Each committee must determine their “number.” LDR/Officials example. For the Youth John M. mentioned that he believes last year it was based off of athletes that made the podium at National JO’s, and XC, All-American (Top 25); Ideally you can get information to Ryan before end of year for the purpose of ordering the awards and to help get the invitations out to the awardees. Eric- Unattached athletes have been forgotten with regard to awards. Approximately, 175 Youth Athletes could be recognized. Work with the Youth communications chair-Cynci and work with Ryan.

#### **8:36-8:50pm: Reports: Run, Jump, Throw: Tori Busto**

- Thanked everyone in the association for supporting Run, Jump, Throw
- Will C. Wood will host the event again. Tori is in contact with Blake in the National Office and one new person to help coordinate. They said they can possibly come out to support on February 10 and will bring banners, national items and equipment. They want 200 pre-registered athletes.
- Can aid with growing membership with youth and growing officials as well. Support from the Vacaville Police Officers Association.
- Recruitment – focusing on the teams and inviting them to come out
- Budget – Ed has offered budget money from the youth committee; Phil – has offered some funding as well
- Athletes do not have to be USATF
- Charlotte- Run, Jump, Throw is a developmental, basic introduction to Track and Field and movement of the body; it is not a track meet or a timed event; Officials do come out to teach some of the rules (ex. Robyn S.); Everyone is welcome! Age group: 4 years of age – and above!
- Tori working to get flyers approved for the event!

#### **Officials Committee Update: Phil Leake**

- 45 Officials at the NCAA D1 West Regional
- Strategic Plan for the Officials for the next Olympiad – idea to grow the number of Officials (Youth, High School); 700 meets last year in High School alone; emphasis is on attraction, training, certification and retention
  - Phil Appointed: Don Collins (High School Outreach), Dante McCartney and Don Harding (Youth) to work with the youth clubs. Each person will have an area of emphasis.
  - San Joaquin Section Outreach (second largest High School association in the state – league commissioners) in December/January will be talking to get them.
    - Objective is to address a severe shortage of officials – a message to every official in the association will go out to ask people to join and to become an official; sandwich boards may also be used; high schools will be approached to recruit officials – coaches, High School seniors (18 and older), parents; reaching out to the North Coast Sections, Northern Section, and Central Section and San

Francisco Section to have some presence at their league meetings; multi-pronged and multi-year approach

- In the past – each club had one person certified as an official - declined due to attrition, aging, athletes dropping out
- Bill Bartel- developing an official's brochure (front/back) it will contain a QR code; training schedules are being developed and will be available January and February
- Last Year of Pac 12 – May will be very busy;
  - CCAAA Championships in Stanislaus
  - Big West in San Luis Obispo
  - Mountain West in Fresno
  - Nor Cal Junior College Meet – Sac City
  - CIF Section Meets and State Meet
- Challenge Coin – idea to bring up morale and honor someone who goes above and beyond. A proposal was submitted about the coin and the cost of the coins. The Criteria is being developed. End of the season recognition. Helps to retain officials – Association Level officials (majority of officials) encouraging them to become National and Master level officials.

#### **Competition updates: John, Danielle, and Charlotte**

- 2023 D-1 NCAA XC West Regional (Sac)
- **2024 D1 NCAA XC Mt. West Region (Reno)**
- **2024 D2 NCAA XC Nat'l Champs Sac**
- 2026 D1 NCAA XC West Regional Track Champs-Sac.
- 2024 US Masters National Outdoor Track Championships-Phil, John & Charlotte American River College (ARC)-July 17-21-2024
- **2024-2025 Indoor Track & Field Season-Reno-need input on interest 12-1-24 to 12-1-25.**
  - We are getting into this with a financial position
  - Starting next September (Dec. 1 2024 – March 15, 2025) Indoor Season
  - Need to provide input on having championship meet in Reno (Youth Clubs and High Schools)
  - Currently scheduled- CCAA Championships; Stanislaus is hoping to host indoor meets;
  - 35 local officials are already recruited for meets in Reno
  - RSCVA and Pacific Association have worked together in the past to host XC Junior Olympic events.
- Top 5 or 8 and or 2024 Region 14
- Pacific Association Strategic Plan 2024-2028 Update – each committee should meet and present
- a preliminary plan for growth. Officials and LDR already started.
- **2025 D1 XC West Region in Sacramento-Hagen Oaks.**
- Bidding for 2026 or 2027 Masters Indoor Track Championships for Reno

#### **Future Meeting Dates – January 16, 2024 (Zoom); March 19,2024 (Strategic Planning Meeting – possibly in-person)**

- All reports must be in by end of December
- All reimbursements for National Meeting attendees must be in prior to the first meeting of the year.

### **New Business**

- Super clinic – January 20, Coaches meeting will be at the Super Clinic (Jessup University) – Endurance, Sprints, Hurdles and Jumps, Lunch provided
- Coaches education level 1 is still online only – Charlotte is looking to have this moved back to Chabot college.
- Open Pacific Association Meet – First Saturday in June (Golden West, Rancho Cordova H.S.)
- Motion to adjourn, Phil, second Charlotte. So moved 9:09 pm No nays